

CREENTIALING CRITERIA

Social Workers/Counselors/Rehabilitation Counselors, Rehab Liaison and
Social Workers/Counselors Working Under the Supervision of a Psychiatrist
(Applies to both independent and agency affiliated professionals)

I. CRITERIA FOR APPLICATION

- A. A written statement of need from the sponsoring physician (who must be a member of the Medical and Dental Staff) for privileges which includes delineation of tasks, roles and functions, assertion of competency in the specified role.
- B. Completion and submission of the requirements delineated by credentialing service per requested position.

II. PRIVILEGES TO BE CREDENTIALIED

A. Assessment

- 1. Patient/Family needs
- 2. Psychosocial/Psychometric/Diagnostic

B. Treatment

- 1. Direct one-to-one therapeutic activity
- 2. Family therapy
- 3. Group therapy

C. Planning

- 1. Pre-discharge (including input into team approach discharge plan.
- 2. Treatment/therapy (participatory)
- 3. Post-discharge care (including follow-up)
- 4. Rehabilitation plan of treatment
- 5. Goal setting and targeting
- 6. Care conferences with other team members

D. Evaluation

- 1. Participation in quality assurance activities, if needed.
- 2. On-going evaluation of treatment progress, goal attainment and needs for revision.

E. Documentation

- 1. Access to medical record
- 2. Documentation of all activity. The attending physician retains ultimate responsibility for each case.

III. EXCEPTIONS/EXEMPTIONS

Certain professionals having reason and/or purpose to see patients and/or their families at Cabell Huntington Hospital as agents or representatives of Human Service Agencies to facilitate or provide services that would benefit those patients or families are exempted from this credentialing process. In almost all instances, these individuals are in the hospital at the request of the Social Work Department and will be under that department's supervision. Examples include:

1. Protective Services
2. Eligibility workers (Dept. of Human Services & Social Security)
3. Branches workers
4. Time Out workers
5. Huntington Center for Independent Living
6. Vocational Rehabilitation counselors (taking application only)

Any of these people who require access to medical records must have a signed release except for protective services professionals who are allowed access to the medical record without a signed release.

Professional Social Workers/Counselors employed as regular staff by Cabell Huntington Hospital are also exempt from the credentialing process.

IV. PRIVILEGES NOT TO BE CREDENTIALALED

The privileges to be granted are limited to only those described above. Any other privileges will not be granted.

V. RENEWAL OF PRIVILEGES

Renewal of privileges is on an annual basis and requires the following:

- A. Completion and submission of the requirements delineated by credentialing service per requested position.

VI. TERMINATION OF PRIVILEGES

Privileges will be terminated for any of the following reasons:

- A. Failure to renew within 60 days of expiration date of current privileges (reapplication may be made after such termination).
- B. Misconduct or non-compliance with hospital policies and procedures or failure to function within the limitations of the privileges granted.
- C. Change in employment of status.
- D. Revocation of license.

Revised: 10/2006, 05/2009, 04/2015

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