

## CREDENTIALING CRITERIA

### Private Dental Assistant

#### I. CRITERIA FOR APPLICATION

- A. A written statement of need from the sponsoring physician (who must be a member of the Medical and Dental Staff) for privileges which includes delineation of tasks, roles and functions, assertion of competency in the specified role and confirmation of one (1) year of experience as a Dental Assistant.
- B. Completion and submission of the requirements delineated by credentialing service per requested position.

#### II. PRIVILEGES TO BE CREDENTIALIALED

NOTE: All privileges will be performed under the direct supervision of the dentist.

- A. Take and develop of intra-oral dental radiographs
- B. Place and remove rubber dams
- C. Hold and remove materials, trays, strips, sutures, and bands previously placed in patient's mouth by dentist
- D. Retract lips, cheek, and/or tongue by mouth mirrors, fingers, retractors, and/or HVE ejectors
- E. Use irrigation and evacuation devices as needed to maintain a clean and dry field of operation
- F. Remove excess cement without the use of rotating or power driven instruments
- G. Perform various specific dental procedural duties required to assist the dentist in the provision of dental care
- H. Chart existing restorations and missing teeth and other pertinent data as needed (dentist's office records only)

#### III. PRIVILEGES NOT TO BE CREDENTIALIALED

The privileges to be granted are limited to only those described above. Any other privileges, including, but not limited to diagnosis, prescription, or authorizations for appliances, will not be granted.

#### IV. RENEWAL OF PRIVILEGES

Renewal of privileges is on an annual basis and requires the following:

- A. Completion and submission of the requirements delineated by credentialing service per requested position.

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### V. TERMINATION OF PRIVILEGES

Privileges will be terminated for any of the following reasons:

- A. Failure to renew within 60 days of expiration date of current privileges (reapplication may be made after such termination)
- B. Misconduct or non-compliance with hospital policies and procedures or failure to function within the limitations of the privileges granted
- C. Change in employment status

Revised: 01/1996  
10/2006  
04/2015

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10/2003  
08/2009