

CREENTIALING CRITERIA

Professional Educator and Employees of Outside Agencies

I. CRITERIA FOR APPLICATION

- A. A written statement of need from the sponsoring physician (who must be a member of the Medical and Dental Staff) for privileges which includes delineation of tasks, roles and functions, assertion of competency in the specified role.
- B. Completion and submission of the requirements delineated by credentialing service per requested position.

II. PRIVILEGES TO BE CREDENTIALIED

- A. Privileges shall be specifically limited to those described in the written statement of need and consistent with the privileges described blow.
- B. Assessment:
 - 1. Patient/family needs
 - 2. Patient condition during hospitalization and prior to discharge
- C. Planning:
 - 1. Assist in developing a plan of care relative to patient diagnosis
 - 2. Communicate and educate patient/family/staff re: agency purpose and interventions
- D. Treatment-Intervention:
 - 1. Delivery of services and education consistent with plan of care
- E. Evaluation:
 - 1. Participation in quality improvement activities
 - 2. On-going evaluation of agency process, goal attainment and needs for revision
- F. Documentation:
 - 1. Access to medical record if need is demonstrated
 - 2. Document assessment, planning, and interventions on progress notes
- G. Use of Electrical Devices

PLEASE NOTE: Any electrical device on which the patient/family/staff is to be trained must be checked and approved by the Biomedical Department prior to being demonstrated. Failure to have electrical equipment checked may result in loss of privileges.

III. PRIVILEGES NOT TO BE CREDENTIALIED

The privileges to be granted are limited to only those described in the written Statement of Need.

IV. RENEWAL OF PRIVILEGES

Renewal of privileges is on an annual basis and requires the following:

- A. Completion and submission of the requirements delineated by credentialing service per requested position.

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V. TERMINATION OF PRIVILEGES

Privileges will be terminated for any of the following reasons:

- A. Failure to renew within 60 days of expiration date of current privileges (reapplication may be made after such termination)
- B. Misconduct or non-compliance with hospital policies and procedures or failure to function within the limitations of the privileges granted
- C. Change in employment status

Reviewed: 05/2009

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04/2004
10/2006
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